



Property Registration & Stamp Duty Guide

Preview from [RealEstateSmartly.com](https://realestatesmartly.com) Courses

✓ Registration & Stamp Duty Checklist

- ☐ **Collect Required Documents:** Sale deed, ID proofs, PAN card, and property tax receipts.
 - ☐ **Calculate Stamp Duty:** Check state-wise rates and concessions (women buyers, first-time buyers, etc.).
 - ☐ **Pay Stamp Duty & Registration Fees:** Ensure payment is made via bank/DD and keep receipts safely.
 - ☐ **Visit Sub-Registrar Office:** Complete step-by-step registration with buyer, seller, and witnesses present.
 - ☐ **Verify Property Details:** Confirm boundaries, survey number, and encumbrance certificate at registration.
 - ☐ **Patta/Khata Transfer:** Apply for mutation/Khata transfer in municipal records after registration.
 - ☐ **Collect Registered Documents:** Obtain original registered sale deed and certified copies.
 - ☐ **Update Records:** Ensure property tax and utility accounts are updated in your name.
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✦ Why This Matters

- **Legal ownership:** Registration secures your title legally.
- **Financial clarity:** Correct stamp duty prevents penalties.
- **Future safety:** Patta/Khata transfer ensures smooth resale or loan approvals.

📌 Important

- ✓ This toolkit provides ready-to-use templates and guides

- ✓ Our course teaches **how to apply them effectively**
 - ✓ Learn expert techniques to maximize ROI and minimize risks
 - ✓ Get real case studies of profitable property investments
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Next Steps After This Toolkit

In our course you'll learn:

- Step-by-step property registration process at the sub-registrar office
- How to calculate stamp duty and registration fees across different states
- Common concessions and exemptions (women buyers, first-time buyers, etc.)
- How to complete Patta/Khata transfer smoothly after registration
- What documents to verify before signing and submitting
- Payment safety rules to avoid fraud during registration
- Post-registration formalities (mutation, tax updates, utility transfers)

Bonus in Course

- Downloadable registration & stamp duty calculation templates
- State-specific stamp duty charts and concession lists
- Expert Q&A sessions with property lawyers and officials
- Real case studies of successful registrations and common pitfalls

Get Full Expert Guidance

Enroll in our **“Statewise Property Registration & Stamp Duty Mastery Course”**

- Karnataka Edition
- Tamil Nadu Edition
- Telangana Edition

- Maharashtra Edition

 Need Immediate Assistance

- **Email:** contact@realestatesmartly.com
- **Website:** www.realestatesmartly.com/courses

 ***This is a simplified preview. For complete protection against fraud, overpayment, and legal issues, join our expert-led courses where we guide you step-by-step through property registration and stamp duty compliance.***